Welcome to **DARWeb** degree audits through *AccessPLUS*. Follow the seven easy steps below to run/view an audit. Note that all data shown in the examples is test data and does not reflect actual student information.

**Student Access:**
1. Click on the Student tab,
2. Choose Degree audits from the left menu
3. *Welcome to DARSWeb at ISU* should appear with your current information showing.
4. Click on Connect to continue into DARSWeb:
   - **Connect to DARSWeb**
   - *(This will open DARSWeb in either a new window or a new tab)*
5. The Audit Request screen will show.
6. If you want to run a current audit in your major, click on
   - **Submit a New Audit**
   - *(You can run 5 more audits today)*
   - near the page bottom.
7. This takes you to the Audits page where you will see the audit you ordered in the Queue. Click on the
   - **Refresh List**
   - to move the audit into the list below where the audit may be opened.

You may now view your most current audit.
To view an audit with your course information in a different major:
1. Follow the steps above until you get to the Audit Request screen.
2. At this point, click in the field What if Program (Select Below)
3. Next choose the desired Degree Prog:, Catalog Year:, and option (if applicable),
   click on Submit a New Audit, and proceed as above.

To view an audit with future planned courses, go to the Planned Courses tab near the top:

The Planned courses screen lets you fill in information needed for future courses. Next save desired courses. Be sure to use the ISU format for all courses which is five letters or spaces, followed by a space, with the number of the courses: ie: MATHXX150X, (X=space), ANTHRXX201, etc. Adding courses to this area DOES NOT register you in the course. Once you have saved your What If courses, return to the Audits, Request New Audit: (You may View Planned Courses and edit any by clicking into View Planned Courses tab.)
You may now run an audit showing Planned Courses that you have saved:

<table>
<thead>
<tr>
<th>Default Programs Listed:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Degree Program</strong></td>
<td><strong>Title</strong></td>
</tr>
<tr>
<td>H HHP B</td>
<td>HEALTH AND HUMAN PERFORMANCE</td>
</tr>
<tr>
<td>BIOLOGY MINOR (19.0 credits required)</td>
<td></td>
</tr>
<tr>
<td>What If Program (Select Below)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>What if Degree Programs</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>School:</strong></td>
<td>Iowa State University</td>
</tr>
<tr>
<td><strong>Degree Prog:</strong></td>
<td>A A ECL B - Animal Ecology</td>
</tr>
<tr>
<td><strong>Catalog Year:</strong></td>
<td>2007</td>
</tr>
</tbody>
</table>

Audit Options

- Include Planned Courses: **✓**

Follow the step from above to retrieve the new planned courses audit.

The type of audit you are viewing appears at the top:
To logoff the system from any of the screens, choose the Logoff choice at the top of the menu bar and click on Exit **DARSWeb**:  

**IOWA STATE UNIVERSITY**

If you have problems using these features please email degreeaudit@iastate.edu for additional assistance.